

Operation Welcome Home Parade Registration Form

Saturday, November 12, 2011 10:00 a.m Fairborn, OH 45324

Send form to: Karen Huelsman fax (937)878-0462 scan to: callmom4free@yahoo.com

Questions? Callmom4free@yahoo.com or (937)478-3410 cell

Name of Marching Unit: _____

Type of Unit (please circle one) Military Band Non-Profit Mounted
Motorized On foot Politician Other (describe) _____

If float, please describe _____

Any special needs? _____

Unit Sponsor: Sponsor Name _____
Full Name _____

Address (incl. city, state, zip) _____

Phone numbers: day _____ night _____ day of event _____

email address: _____ mobile phone _____

Unit Information: Director/unit leader: _____

Additional contact information: _____

Identify your group: describe briefly uniforms, costumes, insignia, banner that will be on vehicle, etc.

Will you be performing Patriotic songs, marches or drills? If yes, what will they be? _____

Narrative description (to be read from reviewing stand as your unit marches past) _____

Additional comments you would like to parade organizers to know _____

I have reviewed and will adhere to the parade guidelines and policies attached. I acknowledge that parade placement will be based on a first come, first served basis. I further hold parade organizers blameless for any damage to property or individuals that occur as a result of my unit's participation in this parade.

Name of unit representative

Signature

Date

Printed name

Operation Welcome Home Parade Guidelines

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1. The parade participants will not have squirt guns, silly string and other items that could lead to crowd control issues.
2. No candy or materials may be thrown from parade participants to spectators. No campaign materials or posters may be displayed or handed out by parade participants. Elected Officials are welcome to participate but **REMEMBER: This parade is about the Veterans, not about the parade participants and theme of the parade is honoring our Veterans.**
3. Parade participants will not jump from or onto a float or motorized vehicle.
4. **Units will begin forming at 9:00 a.m. in the parking lot of the Skyway Plaza, Broad St. in Fairborn.**
5. All entrants must plan on being in the parade until it's conclusion at the Veteran's Memorial at the intersection of Main St. and Central Ave.
6. Parade must be kept moving forward at all times and at a pace that does not slow down or inconvenience the other parade participants.
7. All owners and drivers of parade-related vehicles, and all other parade participants agree to Hold Harmless the American Veterans Institute, AAA, City of Fairborn and all other parade organizers.
8. No tandem trailers or other trailers, where the wheels are in the center of the trailer are allowed for units that have people on them. All materials used for parade floats must be flame retardant and in compliance with local ordinances and parade codes and standards.
9. The use of flatbeds, trucks, or floats are recommended for maximum visibility or for the transport of elderly or very young marchers. Such vehicles must be equipped to prevent people from falling off the sides.
10. The hitch used to attach the float to the pulling vehicle will be factory 'receiver' type or welded pickup style bumper. No 'bolt on' type hitches will be allowed. When using a large truck a 'drop hitch' must be used and should be at least 12" from hitch to the ground.
11. Generators or other equipment that use flammable fuel will not be allowed on the float itself. Generators used to supply electricity to the float should be put in the bed of the pickup or hauling devices at least three feet from the float body.
12. If horses are entrants in the parade, arrangements must be made for a pooper-scooper to clean up behind the horses.
13. All drivers of floats or motorized vehicle are attesting they have liability insurance and hold a valid driver's license of the state of their residence.
14. All float participants standing on floats or motorized vehicles must wear safety belts, have hand knobs or have vertical stanchions, mounted to float chassis w/s-shape bracket welded to the top bracket or back supports securing them in place while float or vehicle is in motion.
15. No ticker tape or confetti is to be used during the parade. Please expect no exceptions.
16. The parade committee and American Veterans Institute may exercise the authority to 'veto' any aspect of the parade that it deems an unreasonable risk of injury or danger to the public. While exercise of this veto should be prudent it will certainly permit event producers to revise any objectionable part of the plan. **Public safety is the ultimate goal of the parade organizers and will be the litmus test by which we measure the viability of all parade entrants.**
17. At least one type ABC (2A20BC) fire extinguisher is to be located within easy access on each float. If there are no fire extinguishers on board, or the float is made of flammable none-approved materials or there is some other violation, the float will tagged and not allowed in the parade until these items are corrected